Team Member 1 : Nguyen Duc Anh

Inception Phase - Iteration 1

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| Date | 14/02/2016 |
| Action | Briefed group members on the assignment and new requirements. |
| Time Expected | 25 mins |
| Time Taken | 15 mins |
| Problems | Group members need to know new project details. |
| Solutions | Gave ideas of the assignment and new requirements to group members. |

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| Date | 14/02/2016 |
| Action | Assigned group members their new roles in the assignment. |
| Time Expected | 15 mins |
| Time Taken | 15 mins |
| Problems | Group members should be given new roles. |
| Solutions | Gave group members new roles based on their ability and preference. |

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| Date | 14/02/2016 |
| Action | Reviewing contents of old assignment and decide which to re-use. |
| Time Expected | 30 mins |
| Time Taken | 25 mins |
| Problems | Need to decide which contents of old assignment to reuse. |
| Solutions | Picked which contents of old assignment to reuse. |

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| Date | 14/02/2016 |
| Action | Reviewing new contents to put in the current assignment |
| Time Expected | 45 mins |
| Time Taken | 35 mins |
| Problems | Group members need an explanation on new assignment contents. |
| Solutions | * Briefed group members on sequence, deployment diagrams and amount of coding required for the assignment. * Made prototypes for sequence and deployment diagrams to use as templates. |

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| Date | 14/02/2016 |
| Action | Assemble a documentation of the group meeting. |
| Time Expected | 20 mins |
| Time Taken | 10 mins |
| Problems | Group meeting has be to documented. |
| Solutions | Documenting the rundown of the group meeting. |

Inception Phase - Iteration 2

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| Date | 17/02/2016 |
| Action | Discuss with group members on the coding needed for assignment. |
| Time Expected | 30 mins |
| Time Taken | 30 mins |
| Problems | * Group members need to be briefed on what needs to be coded. * Group members should be assigned specific parts of the program to code in order to share the workload. * Group members should be given individual explanations based on the parts of the program they are going to code. |
| Solutions | * Briefed group members on what needs to be codes * Assigned group members specific parts of the program each of them should code. * Briefed each group member individual on the parts they are going to code. |

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| Date | 17/02/2016 |
| Action | Identified what needs to be edited in old Requirements List. |
| Time Expected | 15 mins |
| Time Taken | 10 mins |
| Problems | Requirements List should be edited to reflect the current assn’s needs. |
| Solutions | Came up with ideas on what to add and edit in the requirements list. |

Elaboration Phase - Iteration 1

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| Date | 17/02/2016 |
| Action | Reviewing last assignment’s Activity Diagram with group members. |
| Time Expected | 25 mins |
| Time Taken | 15 mins |
| Problems | Need to fix remaining inaccuracies and finalize the diagrams. |
| Solutions | Fixed remaining inaccuracies in the diagrams and finalize them. |

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| Date | 17/02/2016 |
| Action | Reviewing last assignment’s Component Diagram with group members. |
| Time Expected | 20 mins |
| Time Taken | 15 mins |
| Problems | Need to fix remaining inaccuracies and finalize the diagrams. |
| Solutions | Fixed remaining inaccuracies in the diagrams and finalize them. |

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| Date | 17/02/2016 |
| Action | Reviewing last assignment’s Class Diagram with group members. |
| Time Expected | 20 mins |
| Time Taken | 15 mins |
| Problems | Need to fix remaining inaccuracies and finalize the diagrams. |
| Solutions | Fixed remaining inaccuracies in the diagrams and finalize them. |

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| Date | 17/02/2016 |
| Action | Reviewing v1 Sequence Diagram |
| Time Expected | 25 mins |
| Time Taken | 30 mins |
| Problems | * Diagram already created need to be more accurate. * More diagrams should be created. |
| Solutions | * Gave ideas on how to do the remaining diagrams. * Point out inaccuracies in diagrams already created and give pointers on how to fix them. |

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| Date | 17/02/2016 |
| Action | Reviewing v1 Deployment Diagram |
| Time Expected | 30 mins |
| Time Taken | 30 mins |
| Problems | * Diagram already created need to be more accurate. * More diagrams should be created. |
| Solutions | * Gave ideas on how to do the remaining diagrams. * Point out inaccuracies in diagrams already created and give pointers on how to fix them. |

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| Date | 17/02/2016 |
| Action | Reviewing last assignment’s Requirements List |
| Time Expected | 20 mins |
| Time Taken | 10 mins |
| Problems | Need to fix inaccuracies with the new additions given to new list. |
| Solutions | * Suggest on what to add to the existing RL. * Suggest on what to edit or remove from the RL. |

Elaboration Phase - Iteration 2

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| Date | 20/02/2016 |
| Action | Review codes made for the assignment. |
| Time Expected | 50 mins |
| Time Taken | 30 mins |
| Problems | Some codes are erroneous, don’t do their job properly, etc. |
| Solutions | * Reviewed each group member’s code. * Fixed some of the class functions that are not working properly. * Gave suggestions to group member on how to continue their work. |

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| Date | 20/02/2016 |
| Action | Finalize Requirement List with group members. |
| Time Expected | 30 mins |
| Time Taken | 20 mins |
| Problems | Requirement List should be checked once more to see if it’s good. |
| Solutions | Review and finalize all requirement lists made for the assignment. |

Construction Phase - Iteration 1

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| Date | 20/02/2016 |
| Action | Discuss remaining codes to do for the assignment. |
| Time Expected | 30 mins |
| Time Taken | 10 mins |
| Problems | * Group members should be briefed on their coding progress. * Group members should be given new coding work to continue their progress. |
| Solutions | * Encouraged group members they were doing well with their coding progress. Keep their spirits up. * Gave new work for group members to continue their progress. |

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| Date | 20/02/2016 |
| Action | Readying a test plan for the assignment program. |
| Time Expected | 25 mins |
| Time Taken | 15 mins |
| Problems | We should start making a test program with the codes available. |
| Solutions | * Started a test program with the codes available. * Tested each functions done and check whether there are errors. |

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| Date | 20/02/2016 |
| Action | Finalize v2 Sequence Diagram with group members. |
| Time Expected | 30 mins |
| Time Taken | 20 mins |
| Problems | The sequence diagram should be given one more check and if it’s good, it should be finalized. |
| Solutions | Checked the sequence diagram one more time and concluded it was good enough to be final. |

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| Date | 20/02/2016 |
| Action | Finalize v2 Deployment Diagram with group members. |
| Time Expected | 30 mins |
| Time Taken | 20 mins |
| Problems | The deployment diagram should be given one more check and if it’s good, it should be finalized. |
| Solutions | Checked the deployment diagram one more time and concluded it was good enough to be final. |

Transition Phase – Iteration 1

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| Date | 24/02/2016 |
| Action | Finalizing all assignment contents and proof-read them one more time. |
| Time Expected | 1 hour |
| Time Taken | 40 mins |
| Problems | * All contents from the previous assignment (Activity, Component, Class Diagrams, etc) should be up-to-date for current assignment. * All contents made for the new assignment (Sequence, Deployment Diagrams, codes) should be good and in working condition * Requirement List should be changed to reflect the needs of assn. |
| Solutions | * Proofread each and every assignment contents one more time. |

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| Date | 24/02/2016 |
| Action | Readying a report to show to the lecturer. |
| Time Expected | 20 mins |
| Time Taken | 20 mins |
| Problems | Group member responsible for project report should be given ideas on what to put in the report. |
| Solutions | Gave ideas on what to put for the report. |

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| Date | 24/02/2016 |
| Action | Readying a presentation to show to the class. |
| Time Expected | 20 mins |
| Time Taken | 15 mins |
| Problems | Group member responsible for presentation should be given ideas on what to put in the presentation. |
| Solutions | Gave ideas on what to put for the presentation. |

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| Date | 24/02/2016 |
| Action | Prepare final program demo. |
| Time Expected | 1 hour |
| Time Taken | 35 mins |
| Problems | * Need to make a final program demo to show to the class. * All functions and codes should be working properly by now. |
| Solutions | * Compiled all working codes from all group members into 1 program * Tested each and every function to see if they function correctly. |

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| Date | 24/02/2016 |
| Action | Readying an SRS. |
| Time Expected | 20 mins |
| Time Taken | 15 mins |
| Problems | Need to make an SRS to show functional and non-functional requirements. |
| Solutions | Started making SRS. |